



Christ Lutheran School TECHNOLOGY USE AGREEMENT

Christ Lutheran School (CLS) uses voice, data, and video electronic communication systems that allow unprecedented educational opportunities for students and staff to communicate, learn, and publish information. These resources must be used to support education. All student use must adhere to educational goals and objectives.

Communication over school networks is not private. Network supervision and maintenance may require review and inspection of network activity, including student files.

INTERNET FILTERING STATEMENT

To comply with the Children's Internet Protection Act, and to the extent practical, technology protection measures will be used to block or filter as defined by law. Filtering is by no means meant to supersede the guidelines and requirements in this document. Filtered access to some sites may still violate the CLS Technology Use Agreement.

APPROPRIATE USE OF ALL CLS TECHNOLOGY

Students are responsible for appropriate behavior when using CLS technology resources and work areas. The lists below do not cover every possible situation. If you have any questions about appropriate behavior, please ask. Of equal importance to the use of technology is the physical care of electronic hardware at CLS. Misuse or carelessness leading to the damage of CLS technology hardware (i.e. dropping a computer, spilling water on a computer, etc.) will lead to an assessment on a student's account to offset the cost of replacement hardware. The cost of replacement and fair market value of the existing item will assist in calculating the cost of replacement. Families are responsible for damage incurred outside of basic wear and tear on CLS property.

DO:

- Use the internet for educational pursuits
- Take care of equipment
- Remember user name and password
- Follow instructions
- Ask for help with equipment or software problems
- Report any equipment or software malfunctions immediately
- Conserve: Only print what is necessary or assigned
- Immediately back out of any questionable site
- Log off when finished; plug in laptop for recharging
- Cite internet and database sources correctly
- Return all technology equipment promptly and in the same condition as it was received

DO NOT:

- Eat or drink at any computer or technology equipment
- Share passwords
- Access or download any illegal, pornographic, abusive, obscene, or harassing materials
- Cyber-bully (Cyber-bullying is the willful harm inflicted through the medium of electronic text. Examples include but are not limited to: sending threatening emails, posting derogatory comments about someone on a web site, sending harassing text messages, physically threatening or intimidating someone, and/or spreading rumors about someone.)
- Access or alter other people's files
- Submit or reveal your name, personal information, or phone numbers of yourself or others
- Download or install software, shareware, or freeware
- Excessively consume limited hard drive space, network space, or bandwidth
- Violate copyright laws
- Create or spread computer viruses
- Attempt to gain unauthorized or illegal accesses
- Connect personal laptops to the network
- Gamble

DO NOT unless specific teacher approval and supervision is received:

- Access or use any email, messaging services, or online accounts
- Access or use chat rooms, online social environments, newsgroups, listservs
- Publish to or create blogs
- Access, download, or play games; visit game sites, access game cheat codes, or participate in simulations
- Change any computer settings or alter hardware and/or cables

- Create or manage a personal web page
- Download music, programs, or access streaming video or audio
- Participate in any online, for-profit activities
- Connect personal flash drives to the network
- Use CLS equipment to access sites that invalidate academic authenticity of student work

Consequences for disregarding the rules of this Technology Use Agreement:

Depending upon the age of the student, severity, or frequency of the misuse or abuse, one or more of the following consequences will occur:

- A warning, followed by re-clarification of the rules
- For internet misuse/abuse - loss of internet access privileges for not less than 45 school days
- For technology equipment misuse/abuse - loss of access to school technology resources
- For technology equipment misuse/abuse - development of a plan for restitution
- Notification of parents and administrators by phone, personal conference, or discipline referral
- Referral to proper authorities for disciplinary and/or legal action
- Financial assessment for damaged or broken property outside of basic wear and tear.

Important: Students who have lost technology privileges may not use personal equipment in lieu of CLS equipment. In addition, acceptable technology use procedures apply to all technology equipment and network use even if a parent or student opts not to approve internet use.

CONCLUSION

- CLS staff will exercise reasonable oversight to ensure that the communication and technology resources and facilities are used in the appropriate manner.
- CLS makes no guarantee that the functions or services provided by or through the school will be error-free or without defect. Updates to this agreement will be posted on the school web site and in the student handbook.
- Students will be held liable for violations of this agreement.
- It is understood that CLS's computer systems and technology resources are intended for educational purposes.
- It is understood that while CLS uses an internet filtering system it is impossible for the school to restrict access to all controversial materials.
- CLS will not be held responsible for materials acquired on the network; any damage a user may suffer including, but not limited to, loss of data or interruptions of service; the accuracy or quality of the information attained through or stored on the system.
- CLS will not be responsible for financial obligations from use of the system.

SIGNATURE SECTION

Both the student and parent (or legal guardian) must sign below indicating the granting of permission for your child to have access to the CLS technology resources available for student use.

Student: I have read the Christ Lutheran School Technology Use Agreement and agree to follow the rules contained in this policy. I understand updates to this agreement will be posted on the school web site and in the Family Handbook. I understand that CLS's computer systems and technology resources are only intended for educational purposes and understand the consequences if I choose to violate any of the rules.

Student Name (print)	Student Signature	Date
----------------------	-------------------	------

Parent/Guardian: As the parent or legal guardian of the student signing above, I have read this Technology Use Agreement and grant permission for my child to access CLS's computer systems and technology resources. I understand that my child will be held liable for violations of this agreement; that updates to this agreement will be posted on the school website and in the Family Handbook; and, that CLS's computer systems and technology resources are only intended for educational purposes. I also understand that it is difficult for CLS to restrict access to all controversial materials and I will not hold CLS responsible for materials acquired on the network.

Parent Name (print)	Parent Signature	Date
---------------------	------------------	------